

USDOT Wireless E-9-1-1 Initiative Priority Action Items  
Summary Table

#	Action Item	Lead(s)	Timeframe
<b>1</b>	<i>Establish Support for Statewide Coordination and Make Points-of-Contact</i>		
1.a.	Clarify and interpret national policy in this area, as necessary.	FCC	Through FY '04 (2 <sup>nd</sup> Qtr)
1.b.	Provide technical assistance and guidance to states without coordinating infrastructure or resources.	NASNA and its membership	Through FY '04
1.c.	Provide leadership to foster new public policy and similar efforts in states without such structure.	Governors and their offices, State Legislatures	Through FY '04
1.d.	Monitor status and progress of deployment.	NENA and APCO	Through FY '05
1.e.	Develop white paper on the advantages and disadvantages of statewide 9-1-1 institutions.	NASNA and CTIA	FY '03 (3 <sup>rd</sup> Qtr)
1.f.	Educate local stakeholders.	WE9-1-1 Steering Council	Through FY '04
<b>2</b>	<i>Help Convene Stakeholders in Appropriate 9-1-1 Regions</i>		
2.a.	Identify leads for convening stakeholders and define roles and responsibilities.	NASNA and NGA	FY '03 (3 <sup>rd</sup> Qtr)
2.b.	Develop a mini-plan, including a "roadmap" for stakeholders.	NENA and APCO	FY '03 (3 <sup>rd</sup> Qtr)
2.c.	Identify appropriate parties.	NENA, APCO and NASNA	FY '03 (2 <sup>nd</sup> Qtr)
2.d.	Determine method(s) to involve all stakeholders.	NENA, NGA and NACO	FY '03 (3 <sup>rd</sup> Qtr)
2.e.	Develop agenda for each event.	NENA and APCO	FY '03 (3 <sup>rd</sup> Qtr)
2.f.	Schedule meetings and hold events.	Government agencies and private-sector partners	Through FY '04
2.g.	Monitor implementation of stakeholder convening actions	NASNA	Through FY '04
<b>3</b>	<i>Examine cost recovery/funding issues</i>		
3.a.	Clarify policy as established by the FCC and by precedent	FCC	FY '04 (2 <sup>nd</sup> Qtr)
3.b.	Provide education to PSAPs on reasonable expense allocation.	APCO, NASNA, NENA, NARUC and USTA	FY '04 (3 <sup>rd</sup> Qtr)
3.c.	Educate PSAPs about their responsibilities in Phase II implementation.	APCO and NENA	FY '04 (3 <sup>rd</sup> Qtr)
3.d.	Develop guidelines and tools to assist in generating cost estimate analyses.	APCO, NENA and NARUC	FY '04 (1 <sup>st</sup> Qtr)
3.e.	Prepare and publish some example cost estimates as guidelines.	DOT, APCO, AASHTO and NENA	FY '04 (1 <sup>st</sup> Qtr)
3.f.	Identify potential funding sources and make information available to PSAPs.	DOT, APCO and NENA and AASHTO	FY '04

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<b>4</b>	<i>Initiate Program of Knowledge Transfer and Outreach</i>		
4.a.	Determine methods for knowledge transfer and outreach.	AASHTO, NENA and APCO	FY '03 (1 <sup>st</sup> Qtr)
4.b.	Identify early adopters and document their experiences.	NASNA, NENA and APCO	FY '03 (3 <sup>rd</sup> Qtr)
4.c.	Prepare and distribute white papers, videos, and other printed and electronic materials to all stakeholders.	PSAPs	Through FY '04
4.d.	Produce a "guidebook" on Phase II deployment	PSAPs	FY '03 (3 <sup>rd</sup> Qtr)
4.e.	Provide expert consulting team to support knowledge transfer and outreach.	DOT	Through FY '04
<b>5</b>	<i>Develop Coordinated Deployment Strategy Encompassing both Rural and Metropolitan Areas</i>		
5.a.	Develop deployment characteristics.	NASNA, NGA, and NACO	FY '03 (4 <sup>th</sup> Qtr)
5.b.	Develop project plans and deployment sequence by state, where they do not currently exist.	NASNA, NENA and APCO	Through FY '03
5.c.	Identify rural area strategies.	NASNA, NGA, AASHTO and NACO	FY '03 (4 <sup>th</sup> Qtr)
5.d.	Identify infrastructure needs, and PSAP operational needs.	NENA	FY '04 (1 <sup>st</sup> Qtr)
5.e.	Identify alternative funding sources and strategies (e.g., rural health program grants).	NASNA, NENA and APCO	FY '03 (3 <sup>rd</sup> Qtr)
5.f.	Establish common service agreement/contract.	NASNA, NENA and APCO	FY '04 (1 <sup>st</sup> Qtr)
<b>6</b>	<i>Implement model location program</i>		
6.a.	Establish criteria for selection of model locations.	WE9-1-1 Steering Council	FY '03 (3 <sup>rd</sup> Qtr)
6.b.	Establish procedures for collecting and analyzing information from the models.	USDOT	FY '04 (1 <sup>st</sup> Qtr)
6.c.	Establish methods of disseminating "lessons learned" to all interested stakeholders.	USDOT	FY '04 (1 <sup>st</sup> Qtr)